



**STATE INDUSTRIES PROMOTION
CORPORATION OF TAMILNADU
LIMITED**

CITIZENS' CHARTER

www.sipcot.tn.gov.in

**Department of Industries,
Government of Tamil Nadu**

Table of Contents

<u>1</u>	<u>Introduction</u>	2
<u>2</u>	<u>Mission</u>	3
<u>3</u>	<u>Core Activities</u>	3
<u>4</u>	<u>Commitments</u>	4
<u>5</u>	<u>Benchmark</u>	4
<u>6</u>	<u>Terms of Allotment</u>	4
<u>7</u>	<u>Park Maintenance</u>	6
<u>8</u>	<u>General Guidelines</u>	6
<u>9</u>	<u>Details of SIPCOT Industrial Parks</u>	7
<u>10</u>	<u>Right to Information Act</u>	10

1 Introduction

State Industries Promotion Corporation of Tamil Nadu Limited (SIPCOT) is the lead agency of Government of Tamil Nadu to plan, develop, operate and promote industrial infrastructure in the State. Since its establishment in 1971, SIPCOT has spurred the economic growth of Tamil Nadu for the past 50 years and is marching ahead by creating sustainable industrial eco systems across the State.

2 Mission

Our mission is to promote Medium and Large Scale Industries in Tamil Nadu by developing Industrial Parks particularly in the industrially backward areas of the State of Tamil Nadu to make the State to surge to the forefront as the most industrially advanced State in India – thereby increasing employment and sustaining balanced regional growth of industries in the State of Tamil Nadu.

3 Core Activities

SIPCOT is playing a major role to sustain the industrial development in the State, by aligning its activities with the main objectives of :

3.1 Development of World Class Industrial Parks

SIPCOT undertakes acquisition of land and development of Industrial Parks with basic and special infrastructure including social amenities. Allotment of land shall be made to prospective investors for setting up their industries through transparent system.

3.2 Creation of Efficient Park Governance & Management System

SIPCOT maintains and upgrades its Industrial Parks through an efficient industrial park management system and participatory infrastructure development program. SIPCOT also monitors the utilization of allotted lands through its effective land utilization policies.

3.3 Promotion of Sustainable Industrial Ecosystem.

SIPCOT is transforming its Industrial Parks to greener, environment friendly and sustainable Parks through various initiatives like promoting sustainable use of water and reuse of waste water, rejuvenation of water bodies and greening initiatives in massive manner to create carbon sinks in the parks

3.4 Nodal Agency of Govt. of Tamil Nadu

SIPCOT is the Nodal Agency for Government of Tamil Nadu for implementing the Structured Package of Assistance (SPA) scheme to Mega, Super Mega and Ultra Mega projects

4 Commitments

- To accelerate economic development and to create employment potential through sustained industrialization.
- To interact with entrepreneurs and receive their comments/ suggestions, feedback to render value based services.
- To adopt transparent approach in every sphere of functioning.
- To create eco friendly atmosphere in all the Industrial Parks.

5 Benchmark

SIPCOT is functioning on a time bound module and is striving to clear the allotments within 60 days from the date of receipt of applications through the online portal

6 Terms of Allotment

- The Chairman & Managing Director/Managing Director of the Corporation is delegated with the powers for allotment of developed plots. Applications seeking land allotment should be submitted through online portal only along with the required documents, initial deposit and processing fee with applicable GST.

- The filing of application and payment of Initial Deposit alone does not entitle the applicants for allotment of land.
- The Initial Deposit amount paid shall be adjusted towards the plot cost payable for the plot allotted.
- The allotment shall stand automatically cancelled and the Initial Deposit paid for the extent allotted shall be forfeited, if the allottee fails to communicate the acceptance of the Allotment Order within 7 days and to remit 100% of the plot cost (including 5% caution deposit) within 30 days from the date of allotment order.
- In case of closure / rejection of Application, the applicant shall claim the Initial Deposit within 30 days from the date of closure / rejection letter, failing which the same shall be forfeited.
- The plot is allotted on long term lease of 99 years and shall be renewed for a similar period of 99 years on such terms and conditions as may be mutually agreed to or as per the prevailing policy of SIPCOT.
- Lease Deed is to be executed within 45 days from the date of payment of plot cost. If the allottee fails to execute the lease deed within the stipulated time, a penalty of 0.5% of the prevailing plot cost shall be levied for every 30 days beyond the stipulated time.
- Possession of plot is to be taken over within 15 days from the date of execution / registration of lease deed, failure of which will entitle SIPCOT to cancel the allotment and execute the cancellation deed.
- Implementation of the project is to be completed within 36 months from the date of Allotment order, failure of which will entail forfeiture of caution deposit. Extension of time for another 12 months will be granted by collecting a Bank Guarantee at 15% of the prevailing plot cost. Failure to implement the project within the granted extension period, the Bank Guarantee shall be forfeited by giving a final extension for another 12 months.

- If it is not implemented within a period of 5 years, including the extension time granted, cancellation of allotment and resumption of the plot shall be proceeded with.
- The allottees who opted for surrender of land can surrender with refund of the amount remitted with 1% reduction.

7 Park Maintenance

7.1 Maintenance Charges

The allottees has to pay maintenance charges for the common amenities and facilities like roads, street lighting, sanitation, drainage, sewerage, common buildings, gardens, avenue plants, parks etc. on monthly basis. Maintenance Charges for the works taken up under Participatory Infrastructure Development Programme (PIDP) is payable half-yearly.

7.2 Water Charges/Capital Cost on Water Supply System

The allottee has to pay the water charges based on the committed/consumption quantity indicated in the allotment order at the rate fixed from time to time by SIPCOT. The capital cost on water supply system as demanded by SIPCOT for applicable Industrial parks has to be paid as per the allotment order.

8 General Guidelines

The allottees of the SIPCOT Industrial Parks shall:

- Implement the project as per the business activity indicated in the allotment order. Prior approval from SIPCOT shall be obtained for any change in the business activity
- Obtain building plan approval from DTCP/Local body before commencement of construction
- Obtain Consent to Establish / Operate from TNPCB for the project
- Comply with the norms of the allowable activities as per the

Environmental Clearance of the Industrial Park.

- Apply to Tamil Nadu Generation and Distribution Corporation Limited (TANGEDCO) for power supply.

The application form, the allotment rates and the details of the project officers of all the industrial parks are available at www.sipcot.tn.gov.in

9 Contact details:

Managing Director,
SIPCOT Ltd.,
19-A, Rukmani Lakshmipathi Road,
Egmore,
Chennai 600 008
Phone : 044-45261777
Website : www.sipcot.tn.gov.in
E-mail : md@sipcot.in

10 Details of SIPCOT Industrial Parks

SIPCOT has established Industrial Parks/Special Economic Zones in Ranipet, Hosur, Manamadurai, Cuddalore, Pudukottai, Gummidipoondi, Thoothukudi, Irungattukottai, Sriperumbudur, Siruseri, Cheyyar, Perundurai, Gangaikondan, Nilakottai, Bargur, Oradagam, Thervoykandigai, Pillaipakkam, Vallam-Vadagal, Aerospace – VallamVadagal, Mappedu, Kurubarapalli, Manaparai&Tindivanam.

S.No.	Industrial Park	Contact Details
1.	Bargur Industrial Park, Project Office, Parandapalli Post, Rear side of Samalpatti Power Company. Bargur - 635 206.	Phone no. 04341- 259089 Email: pobr@sipcot.in
2.	Cheyyar Industrial Park, Project Office, Plot No.11, Mangal Junction, Cheyyar Road, Mangal Village, Cheyyar- 631 701.	Phone no. 044 - 27636626 Email: poch@sipcot.in

S.No.	Industrial Park	Contact Details
3.	Cuddalore SIPCOT Industrial Park, Project Office, Kudikadu, Cuddalore - 607 005.	Phone no. 0414 - 2239236 Email: pocu@sipcot.in
4.	Gangaikondan Industrial Park, Project Office, Duraiyoor, Gangaikondan, Tirunelveli Dist.	Phone no. 0462 - 2445222/333 Email: pogk@sipcot.in
5.	Gummidipoondi Industrial Park, Project Office, Administrative Office Block, Gummidipoondi - 601 201.	Phone no. 044 - 27922355/242 Email: pogd@sipcot.in
6.	Kurubarapalli Project Office, Hosur SIPCOT Industrial Park, Rajaji Nagar, Hosur - 635 126.	Phone no. 04344277188 Email: pohs@sipcot.in
7.	Hosur SIPCOT Industrial Park, Project Office, Rajaji Nagar, Hosur - 635 126.	Phone no. 04344277188 Email: pohs@sipcot.in
8.	Irungattukottai Industrial Park, Project Office, Irungattukottai, Pennalur Post, Sriperumbudur Tk, Kancheepuram Dist.	Phone no. 044 - 27156053/54 Email: poir@sipcot.in
9.	Manamadurai Industrial Park, Project Office, Sivaganga Road, Manamadurai -630 606, Sivagangai Dist.	Phone no. 9787404111 Email: pomn@sipcot.in
10.	Manallur Industrial Park, Project Office, No.618, Kamaraj Nagar, Manallur Village and Post, Madharpakkam Via. Gummidipoondi Taluk, Tiruvallur Dist.601 202.	Phone no. 9940116462 Email: pomnl@sipcot.in

S.No.	Industrial Park	Contact Details
11.	Manapparai Industrial Park, Project Office, Dindugal Bye Pass Road, Manjampatty Post, Manapparai Taluk, Trichy.621 307.	Phone no. 9344248177 Email: pompi@sipcot.in
12.	Mappedu Industrial Park, Project Office, Thervoikandigai, Madharpakkam (Via).Gummidipoondi Taluk, Thiruvallur Dist.601202	Phone no. 044 - 27636626 Email: potk@sipcot.in
13.	Nilakkottai Industrial Park, Project Office, Pallapatti Post, Nilakottai Taluk, Dindigul Dist.	Phone no. 04543-238260 Email: ponk@sipcot.in
14.	Oragadam Industrial Park, Project Office, Oragadam, Mathur Village & Post, Sriperumbudur Taluk, Kancheepuram Dist - 602 105.	Phone no. 9445214485 Email: poog@sipcot.in
15.	Perundurai Industrial Park, NH.47, Kovai Main Road, P.V.Palayam Post, Perundurai -638 052.	Phone no. 04294-234001 Email: popr@sipcot.in
16.	Pillaipakkam Industrial Park, Project Office, Tambaram Road, Sriperumbudur - 602105	Phone No. 9444995720 Email : popk@sipcot.in
17.	Pudukottai Industrial Park, Project Office, Post Box No.1, Pudukottai - 622 022.	Phone no. 0432 - 2244630 Email: popd@sipcot.in
18.	Ranipet Industrial Park, Project Office, Ranipet - 632 403, Vellore Dist.	Phone no. 0417 - 2244203 Email: porp@sipcot.in
19.	Sriperumbudur Industrial Park, Project Office, Plot No.A.2, Pillaipakkam Village, Sriperumbudur Taluk-602 105, Kancheepuram Dist.	Phone no. 044 - 27162876 Email: posp@sipcot.in

S.No.	Industrial Park	Contact Details
20.	Siruseri Information Technology Park, Project Office, Siruseri, Padur Post, Kancheepuram District - 603 103.	Phone no. 044 – 27470031/32 Email: posi@sipcot.in
21.	Thervoykandigai Industrial Park, Project Office, Thervoikandigai, Madharpakkam (Via).Gummidipoondi Tk, Thiruvallur Dist.601202.	Phone no. 044 - 27636626 Email: potk@sipcot.in
22.	Thoothukudi Industrial Park, Project Office, Milavittan Village, Madathur Road, Thoothukudi-628008. Thoothukudi Dist.	Phone no. 0461-2340082/83 Email: potu@sipcot.in
23.	Tindivanam Industrial Park, Project Office, No.232/2, Shopping Complex 1 st Floor, Anjaneyar Temple, Kollar Village, Tindivanam.	Phone no. 8946051182 Email: poti@sipcot.in
24.	Vallam-Vadagal Industrial Park, Project Office, Mathur Village & Post, Sriperumbudur taluk, Kancheepuram Dist.602105.	Phone no. 9894420600 Email: povv@sipcot.in

11 Right to Information Act

The Government of India has enacted a new law called the Right to Information Act 2005 and the Act has come into force in two stages on 21.6.2005 and 12.10.2005. The Act enjoins all public authorities to provide information as requested by the public. As per the definition provided in Sect.2 (h) of the Act, all public corporations are included as public authority. SIPCOT being an undertaking wholly owned by Government of Tamil Nadu becomes a public authority for the purposes of the Act.

11.1 How to obtain information:

Public can obtain information from the Company on all working days by making an application along with the payment of requisite fee of Rs.10/- by way of DD/Cash / Court fee stamp / Govt. Treasury Challan / Postal order and the application form also given in electronic form in our website which could be downloaded

11.2.Designated Officers under the Act:

AppellateAuthority	Managing Director, SIPCOT PhoneNo:044- 45261770
PublicInformation Officer	Thiru. K. Arun Kumar, Assistant General Manager– Projects-IV, Phone No:044-45261777/78
Asst. Public Information officer	Ms. A.Mary Dominic, Assistant Manager, RTI PhoneNo:044-45261777/78 Ext. 326
OfficeAddress	State Industries Promotion Corporation of Tamil Nadu Ltd, 19-A Rukmani Lakshmipathy Road, Egmore, Chennai 600 008 Ph:044-45261777/78/79/80/81/82 Website: www.sipcotweb.tn.gov.in Email : rti@sipcot.in
